

PERMIT APPLICATION

TOWN OF ISLIP BUILDING DIVISION
1 Manittion Court, Islip, NY 11751

PERMIT(S) REQUESTED (Check one or more)

Numbers refer to questions on right

- ☐ Building Permit (must be issued before work starts)
☐ Commercial ☐ Industrial ☐ Residential
☐ Main Building ☐ Addition 1-4, 6, 8-10, 11
☐ Accessory Building ☐ Addition 1-4, 6-8, 11
☐ Interior Alteration 1-4, 8-10, 11
☐ Interior Arrangement 1-4, 6, 8-10, 11
☐ Fire Damage Repair 1-4, 6, 8-10, 11
☐ Fireplace/Wood Coal Stove 3, 9, 10, 11

For a swimming pool, please fill out specialized application form instead.

- ☐ Change of Use/Occupancy 1-4, 6, 7, 9, 10, 11
☐ Demolition (valid only 4 months) 1-3, 9, 11
☐ Parking Lot/Dewatering/Retaining Wall 1-3, 7, 9, 10, 11
☐ Revision of Issued permit 1-9, 10, 11
☐ Truss Sign \$50 ☐ Other:
____ # of Existing Bedrooms
____ # of Proposed Bedrooms
____ # **TOTAL BEDROOMS**
____ Year Original DWLG Constructed

PROPERTY OWNER - Tel. _____

Name _____

Address _____

PROPERTY ADDRESS - Tel. _____

Name _____

Address _____

CONTRACTOR - Tel. _____

Name _____

Address _____

BOARD OF APPEALS

GRANTED: _____

DENIED: _____

SECRETARY

I understand that before a building permit can be issued, adjoining street must meet minimum Town standards or be bonded for same and that a Certificate of Occupancy for work done under this permit will not be issued until road damage caused during construction is repaired or bonded for same. I understand that the Town is relying on the information provided herein, any inaccuracy may cause delay or additional fees. I swear that this application is a true and complete statement of all proposed work on the described premises, that I have in effect all required insurance, including workers compensation insurance, and that I presently possess a valid Suffolk County home improvement license, if applicable. *This permit issuance expressly implies approval by the landowner of inspections required of the premises.

Name _____

(Print)

(Signature of Property Owner)

Sworn to before me this ____ day ____ of 200__

Notary Public Signature

Office Use Only

0500- _____ Building _____
Address _____ Parking Lot _____
Post Office _____ Fireplace _____
Receipt # _____ Front Foot _____
Base Fee _____ Apron _____
Recreation _____

FINAL SURVEY REQ'D FOR CO Review

Yes No

Eng. Insp. Fee _____

Contr. Comm. Fee _____

TOTAL FEE _____

ZONING _____ APPROVED _____ DATE _____

APPROVED TO ISSUE _____ DATE _____

SPECIAL CONDITIONS OF PERMIT _____

FLOOR AREA to be constructed or altered _____ total square feet

LL _____ UL _____ GAR _____ DECK _____

Basement Finished _____ Unfinished _____ Porch _____

Percent of Lot occupied:

Existing Main Structure _____ % Accessory Structures _____ %

Proposed Main Structure _____ % Accessory Structures _____ %

DATE FILED _____ DATE ISSUED _____

By: _____ Expires _____

A permit shall expire one (1) year after the date of issuance. Upon payment of the proper fees, a permit may be renewed, but not more than three one year renewals may be granted. No renewals are allowed on pools or second story decks.

1. SIZE & USE of existing structures _____
2. PROPOSED USE _____
3. DESCRIPTION OF PROPOSED WORK _____

4. FLOOR AREA to be constructed or altered _____ Total sq. feet of all floors excluding cellars and attic. Parking Lot Area _____ Sq. Ft.

5. IF MASTER PLAN, Identify:

6. SETBACKS: Distance new structure to be from property line after construction (corner lots)

Front Yard _____ Other Front Yard _____ Rear Yard _____

Side Yard _____ Other Side Yard _____

7. SIZE of property () x () = _____ sq. ft. or _____ Acres

8. HEIGHT of building from average grade to ridge _____ Feet

9. PROPERTY LOCATION Post Office _____

Street _____ Side of Street ☐ N ☐ S ☐ E ☐ W

Nearest Cross Street _____ Direction from Cross St. ☐ N ☐ S ☐ E ☐ W

Distance from cross St. _____ ft. If on Corner ☐ NE ☐ SE ☐ SW ☐ NW

School District _____

10. Are there any Property Covenants or Condition of Special Permits which would affect the development of this property? _____ If yes, please attach.

11. Name of Filed Map _____

Lot No. on Filed Map _____

Name _____

(Print)

(Signature of Contractor)

County Home Improvement License# _____

Sworn to before me this ____ day ____ of 200__

Notary Public Signature